**Annual Doctoral Supervisory Committee Meeting Report**

UW Molecular & Cellular Biology Program

**Student:** **Meeting Date:**

**Current Progress Outcome:** (please check the appropriate box that best reflects the student’s **research and academic progress** since their last Supervisory committee meeting or, if in the end of their 2nd year, since they joined the lab)

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| --- | --- |
|  | **IDP discussed and suggestions offered** |

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| --- | --- |
|  | **Full Expectations Met or Exceeded**  - Student progressed as anticipated or better, and remains on track for on-time graduation |
|  | **Partial Expectations Met**  - Student made partial progress; there are some concerns about on-time graduation  - Student required to schedule additional Supervisory Committee Meeting in \_\_\_\_\_\_\_\_ months |
|  | **Subpar Expectations Met**  - Student made unsatisfactory progress; there are serious concerns about completion of the doctoral degree  - Student required to schedule additional Supervisory Committee Meeting in \_\_\_\_\_\_\_\_ months  - The Committee recommends to the MCB Directors that the Student be placed on academic alert in the quarter following this meeting. |

**Description of Academic/Research Progress** (Please define strengths AND weaknesses. To be completed by Committee)

**Other Recommendations** (If weaknesses are identified, please recommend remedies. To be completed by Committee)

**Committee Members Attending** (Chair and 2 additional members required)

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| Committee Chair Name (print) |  | Signature |
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| Committee Member Name (print) |  | Signature |
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Student Signature: Date:

**Submit this signed form, one-page research summary and current IDP**

**to** [**https://bit.ly/MCB\_Annual\_Comm\_Docs**](https://bit.ly/MCB_Annual_Comm_Docs) **within ONE WEEK of the meeting.**