

# University of Washington, Molecular & Cellular Biology (MCB) Program

## NEW FACULTY INFORMATION

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Thank you for inquiring about becoming a Faculty Member of the Molecular & Cellular Biology (MCB) Program. The following provides information outlining the types of MCB Faculty Membership and the procedure for applying.

There are two categories of MCB Faculty Members: Full and Provisional.

### **Full Membership**

Full Membership requires a primary, joint, adjunct, or affiliate appointment in a Basic Science department at the UW or in the Fred Hutch Divisions (Basic Sciences or Human Biology, Clinical Research, Public Health, and Vaccine and Infectious Diseases) divisions at Fred Hutch. A Full MCB Faculty Member will be able to mentor and support MCB graduate students. Full Membership requirements are as follows:

1. The applicant must have Graduate Faculty status and adhere to all rules pertinent to Graduate Faculty, which includes serving as a Graduate School Representative (GSR) when requested.
2. The applicant must direct a research program funded at a level appropriate to support a PhD student.
3. The applicant must have a history of graduate student mentorship.

### **Provisional Membership**

Provisional Membership is for established faculty without prior MCB graduate student mentoring experience or new faculty without substantial extramural funding to support an MCB student. This will be applied to faculty holding a primary, joint, adjunct, or affiliate appointment in a UW Basic Science department, in UW Medical School's clinical departments, the Fred Hutch Divisions (Basic Sciences, Human Biology, Clinical Research, Public Health, and Vaccine and Infectious Diseases), and the Benaroya Research Institute.

Provisional MCB Faculty Members will be able to mentor MCB rotation students. The Provisional Member can have permanent MCB graduate students in his/her lab only under the following conditions:

1. The Provisional MCB Faculty Member will be an integral part of the MCB student's Supervisory Committee.
2. An annual progress report will be submitted and contain a review of the Provisional MCB Faculty Member's relationship with the MCB student (drafted by the mentor) and a review of mentoring quality (drafted by the Supervisory Committee). These will be reviewed by the MCB Directors and/or Steering Committee.
3. The Provisional MCB Faculty Member obtains Graduate Faculty status **within a year of appointment** to MCB faculty membership. This includes adherence to all rules pertinent to Graduate Faculty, such as serving as a Graduate School Representative (GSR) when requested.

Promotion to Full MCB Faculty Membership will require the following:

1. The Provisional MCB Faculty Member must have obtained Graduate Faculty status through a UW program.
2. At least one graduate student needs to have defended their dissertation in the lab of the Provisional MCB Faculty Member.
3. Prior MCB rotation students will be asked to supply confidential feedback about the quality of mentoring.
4. Active participation in the MCB Program will be expected and recorded.

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### Responsibilities of MCB Faculty Membership

By requesting MCB Faculty Membership, you are committing to active participation in the MCB program. We expect that all MCB faculty contribute to graduate teaching, serve on student committees, and participate in student admissions and recruitment.

### HOW TO APPLY

We require a **combined PDF** file with the following:

1. Your curriculum vitae (CV) that includes your current funding with amounts of your direct support. Established faculty must direct a research program funded at a level appropriate to support a PhD student. For new faculty, your chair must stipulate in their letter that you have received a significant start-up package from your department with funding to provide support of a student for a minimum of three years.
2. A letter from you describing your past mentoring experience and indicating why you are a good fit as a faculty member with the MCB Program.
3. A letter from your chair or division director that approves you joining our interdisciplinary program and describes your space, resources and departmental support. The letter also needs to state that your department or division will provide support for an MCB student accepted to your lab for dissertation research in case of a lapse in your funding.

These combined materials will be considered by the **MCB Directors**. Decisions are usually made within 6 weeks after receipt of the application.

#### Fred Hutch Faculty

Please submit the required application materials to Andrea Brocato, [ajbrocat@fredhutch.org](mailto:ajbrocat@fredhutch.org), for review by the UW MCB Directors. Upon approval, the materials will be forwarded to the Fred Hutch Graduate Affairs Committee for consideration.

#### UW Faculty

Please submit the required application materials to the MCB mailbox, [mcb@u.washington.edu](mailto:mcb@u.washington.edu), for review by the MCB Directors.